

<< To be submitted on company/ngo's letter head>>

Date: _____

To,
The Manager,
Registration Team,
TSK25K 2016

Dear Sir,

Sub: Submission of group entries in Tata Steel Kolkata 25K 2016

With pleasure we submit our group entries for Tata Steel Kolkata 25K 2016 with the appended details:

Group Name:

Total number of entries enclosed in each race category:

Open 10K Run:

Ananda Run:

Payment Mode:

Payment details:

Invoice details:

Invoice to be raised in the name of the company:

Address to be mentioned in the invoice:

In case, scratch cards are purchased to register the group members online on www.tsk25.procammrunning.in , we will ensure that the group members register using the scratch card within the registration period or as soon as running spaces are available. We also know that these scratch cards can only be used for Tata Steel Kolkata 25K 2016 and unused scratch cards cannot be returned/ cancelled/ exchanged/ resold, thereby will not be entitled for any refund.

The point of contact for the group (will receive group confirmation email and will get the running bibs collected on behalf of the group from the expo):

Mr./Ms. _____

Contact no.: _____

Email ID: _____

Yours Sincerely,

(Authorized signatory with designation, contact details and official stamp on its official letter head)